



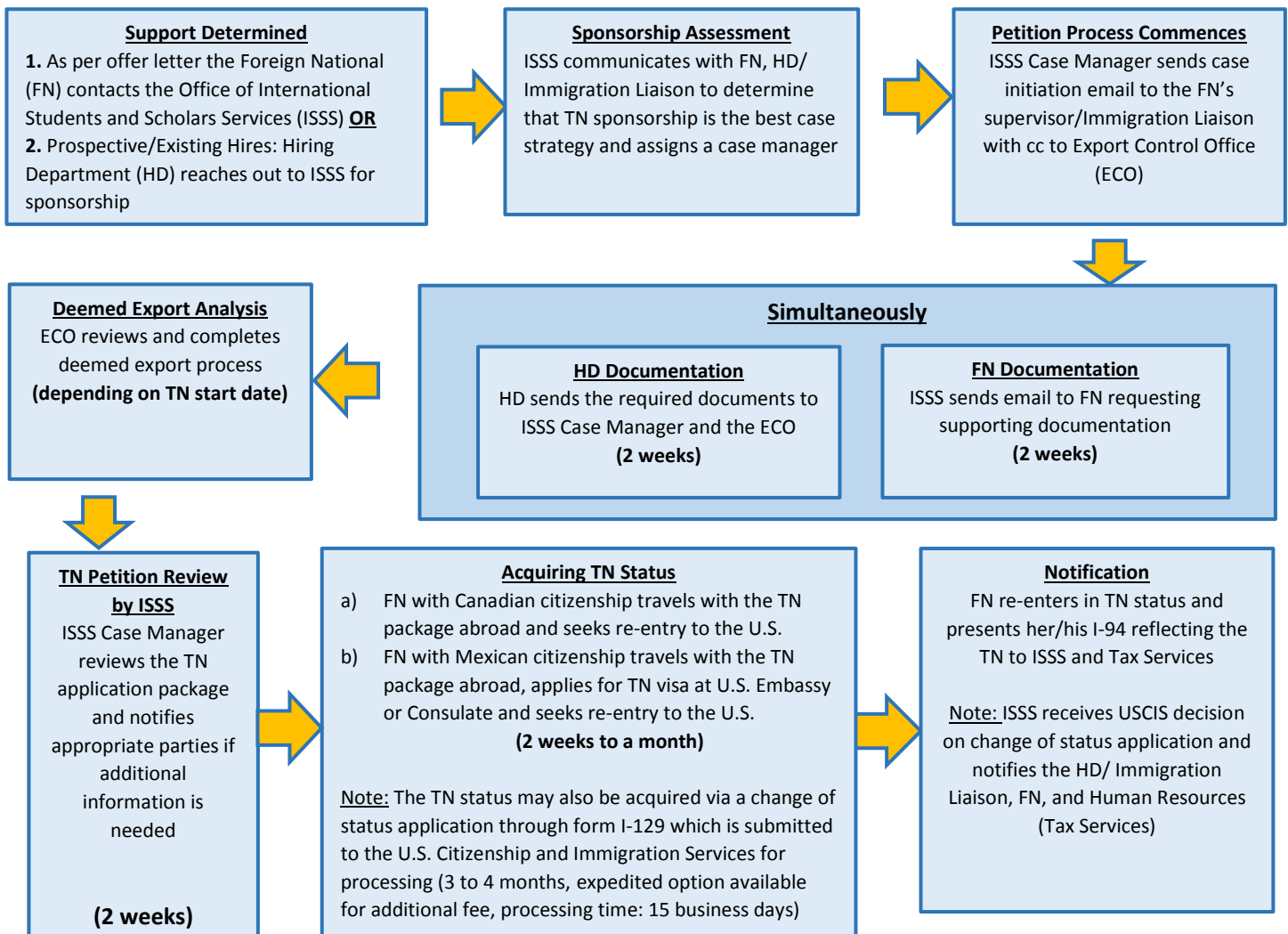
West Virginia University All Campuses TN Sponsorship Flowchart

IMPORTANT

Please note that this process can only begin after a foreign national has been appropriately hired through the University's employment process. For more information on the University's employment process please go to <http://employmentservices.hr.wvu.edu/oeoaa>

A MINIMUM OF 1 MONTHS IS REQUIRED TO COMPLETE THIS PROCESS

1. The TN status is only available to Canadian & Mexican citizens
2. It takes the University approximately 1 month to prepare the TN petition
3. Foreign National (FN) acquires a TN status via traveling abroad seeking re-entry to the U.S. (Mexican citizen will need to apply for a TN visa at a U.S. Embassy or Consulate before the entry)
4. The FN may need additional time after the TN approval/TN support letter to establish her/his official work authorization (e.g. needs to apply for TN visa, apply for a social security number)



Oversight Committee for the Employment of Foreign Nationals

If an issue arises that affects the normal TN process ISSS and Export Control Office will consult the Oversight Committee and the appropriate parties will be notified.