

Extension Request for J-1 Exchange Visitor (Completed by Sponsoring Department)

If you wish to extend the DS-2019 for J-1 exchange visitors engaging in research or teaching, please complete this request form, sign, and submit it along with a copy of an updated invitation or offer letter to the Office of International Students and Scholars.

U.S. Department of State regulations dictate the length of time each type of J-1 category may stay. J-1 exchange visitors under the "short-term" category may stay in the U.S. for a maximum of 6 months (with no further extension available), while J-1 exchange visitors processed under the "research scholar" or "professor" categories may stay in the U.S. engaging in their research and teaching responsibilities for a maximum of 5 years.

IMPORTANT NOTE:

The PI or supervisor is responsible for export control compliance. All visa extensions require export control approval. A new approval **must** be obtained through the Export Control office before the extension request is granted: <http://exportcontrol.wvu.edu/>

Visitor's Name: _____
(Last/Family) (First/Given)

Period of Extension Requested: From: _____ To: _____
(mm/dd/yyyy) (mm/dd/yyyy)

Amount of monthly financial support from WVU and/or other source for the extended period: \$ _____ / month
(Note: if the funding source is **not** from WVU, an updated financial verification document is **required**.)

Sponsoring Department: _____

Title: _____

Supervisor: _____
(Name) (Phone) (Email)

Signature: _____
(Date)